

WHOI 2011 Summer Picnic Meeting
06/07/11 ~ Smith Conference room ~ 12 Noon – 1pm

In attendance:

Lane Abrams, Fay Cali, Rick Chandler, Ann Devenish, Dave DuBois, Bob Katcher, and Ann Stone
Minutes by Ann Devenish

Review minutes from 5/12/2011 meeting:

No changes

Review revised Budget:

No major changes

Submitting for reimbursement:

Please submit RFP to Ann S. MS #38; when possible, use your WHOI credit card (NOT the P card)

Coordinator updates:

- *Treasure Hunt* – Fay Cali
 - Fay has just about everything she needs; start time set for 1:30
 - Could use (6) volunteers
- *Entertainment* – Ann Stone
 - Caricatures dropped from list of activities.
 - Face painting? Need to check with Matt F, or assign to FHS volunteers?
 - Ann S. will proceed with ordering Inflatable Slide, Big Twister, and Moon Walk; will check about delivery charges, if any. (\$50.00 for Bouncy things, Fun Clowns (Pony hops / Big trikes) Ann S. will pick up on Friday night 7/22 6:30pm– drop back on Sunday 7/24 11am)
 - Dave has purchased/ donated the bubble supplies.
 - Music:
 - Bob has not heard back about the CC Conservatory Band ~ may cancel.
 - Matt's musician friend is out with an injury.
 - George Hampson's iPod may be the only music [has anyone talked with George recently? – email out to him aes]
- *Food*- Lane Abrams & Diane McCarthy
 - Lane will proceed with ordering picnic food including salads (potato, macaroni) from US Foods.
 - Ann D will purchase canned milk, butter, & sugar for cooking corn.
- *Beverages* –Bob Katcher
 - Bob will proceed with purchasing soft drinks, juice boxes, and forks (salad) at BJ's
- *Volunteers* – Bob Katcher
 - Bob has not heard back from FHS regarding volunteers from NHS; will check again
- *Celebrity Chefs* – Gotten email from Ellen B – we have the following who volunteered :
Confirmed: Yoder = 2, Avery = 2, Madin = 1, Heide = 1, Stephens = 1, Farrington = 1 Total = 8
- *Other:*
 - Tents: needed for: drinks, face-painter and glitter tattoo, chess
 - We have three (Biology (Ann S.), Boy Scouts (Lane), pop-up (Fay)); do we need more?
 - Tables & chairs: will come from Facilities
 - List of activities & times: to be put on Picnic web site –
 - Ann S is able to edit website
 - Need a volunteer to make signs listing activities & times for the day of the event?

Next meeting: Week of June 27 on Quissett campus, watch for the Doodle.

Wednesday June 29, 2011 – 12 noon – Fenno courtyard – if raining inside the Buttery